



# SEMESTER EXCHANGE FACTSHEET

## Office for International Affairs

### Contact us

Incoming students: [incomingexchange@tiss.edu](mailto:incomingexchange@tiss.edu)

Outgoing students: [outgoingexchange@tiss.edu](mailto:outgoingexchange@tiss.edu)

Website: [www.tiss.edu](http://www.tiss.edu)

Address: Office for International Affairs,

Academic Building 1, TISS Naoroji Campus, Deonar Farm

Road, Mumbai 400 088

+91 22 2552 5920 / 19 / 17

### Application and nomination deadlines:

**Semester 1/3:** Nomination or application by 30<sup>th</sup> March 2023

**Semester 2/4:** Nomination or application by 30<sup>th</sup> August 2023

### Application procedure:

- Application form, preliminary study plan and other required documents are sent to [incomingexchange@tiss.edu](mailto:incomingexchange@tiss.edu) for review and processing
- The acceptance decisions are made approximately three weeks after the application period has ended
- The successful applicants will receive an electronic Letter of Acceptance

### Semester Timelines:

**Semester 1/3:** June 2023 ➡ October 2023

**Semester 2/4:** November 2023 ➡ March 2024



## Course Delivery

All courses are taught through lectures, presentations, field work etc. The medium of instruction is English and the course teacher provides the required readings / syllabus, etc. Syllabus and course readings can also be downloaded via Moodle. Exchange students can take courses offered by any School in our Mumbai campus.

## Course Evaluation

Students are evaluated through any two methods of evaluation - examination and presentation, examination and term paper, etc. The methods of evaluation, syllabus, and assessment criteria are dependent on the respective course teacher.

## Course Requirements

Exchange students are required to select a minimum of 2 courses that need to be credited and a maximum of 8 audited courses (or as per credit requirement during exchange period). Students also have the option of opting for fieldwork, depending on their home university's credit requirements.

## TISS Credits to ECTS Conversion

1 ECTS = 25 to 30 hours of study, and 1 TISS credit refers to 15 hours of classroom instruction and 30 hours of self-study (i.e., 45 hours of coursework). Hence, TISS credits are 1.5 times higher compared to ECTS (European Credit Transfer and Accumulation System) and the conversion is 1 TISS Credit = 1.5 ECTS. If your university does not use the ECTS system, please ask the Office for International Affairs for the equivalent credit system.

## Required credits per semester

Credit requirements differ from course to course but the minimum credit requirements for a full-time 2-year Master's degree is 64 TISS credits or 96 ECTS. Exchange students are required to complete credits required by their home university.

## Required certificate of knowledge of English

The required level of knowledge of English is B2 on Common European Framework of Reference for Languages (CEFR), or C1 for the Degree Programme in Languages, specialisation in English Language. We accept the following certificates:

- Certificate of knowledge of English attested by your home university
- TOEFL
- IELTS Academic
- PTE Academic



## University registration and orientation days

All new exchange students are required to register with the Office for International Affairs at TISS in person after they arrive in Mumbai. Students can register for courses after they have registered with the university.

The Office for International Affairs organises a 3-day welcome / orientation session at the beginning of each semester. All new international students are required to attend the Welcome Week. Detailed information about registration with the university and the Welcome Week will be sent to the accepted students by email.

## Student housing and dining halls

There is on campus housing available for students and research scholars. The rent for such housing varies depending on the type of housing chosen and can range from Rs. 500 - Rs. 2,000 per day. On campus dining halls are available for meals and typically cost around Rs. 40 per meal.

## Cost of living

Cost of living in Mumbai is higher than many other cities in India. Housing in Mumbai is particularly high and a one-bedroom apartment near the university can cost at least Rs. 20,000 per month. In addition to rent, expenses such as food, transportation, personal and leisure expenses will cost at least another Rs. 8,000 - 10,000. For more information on various living expenses in Mumbai, please refer to: <https://www.numbeo.com/cost-of-living/in/Mumbai>

## On-campus facilities

### Gym and Yoga Classes:

The gym is a two-storey building and is located in the main TISS campus. It is open from Monday to Saturday and an instructor is available from 6.00 to 9.00 in the morning and 5.00 to 8.00 in the evening. Also located in the gym is a full-fledged indoor badminton court, two table tennis boards and other indoor games such as carrom. Yoga classes are offered free of cost for all international students. These classes are offered twice a day and are held at the gym.

### Hindi Classes:

All international students can take basic Hindi classes which are provided free of charge. These classes are not credited and are meant to equip students with skills for daily life in India.



## Fees Structure

### 1. Coursework (1 Semester)

Courses with fieldwork:	US\$ 2000 per student
Courses without fieldwork:	US\$ 1800 per student
Sponsored/ students from potential partner universities:	US \$1200 per student
SAARC & Tibet/ extra students beyond agreed students in MOU:	US \$1000 per student

### 2. Fieldwork/ Field Placement (1 Semester - max. 4 months)

Field placement for international students:	US\$ 2000 per student
SAARC Countries & Tibet:	US\$ 1000 per student
Sponsored/ students from potential partner universities:	US \$1500 per student
Extra students beyond agreed students in MOU:	US \$1000 per student

### 3. Research Affiliation (1 Semester – max. 4 months)

Research affiliation for international students:	US\$ 1100 per student
SAARC Countries & Tibet:	US\$ 750 per student
Extra students beyond agreed students in MOU:	US \$1100 per student

### 4. Project Work

Placement with a TISS research project (up to 2 months):	US\$ 500 per student / US\$ 150 per week
Placement with a TISS research project (2 - 6 months):	US\$ 1000 per student
SAARC Countries & Tibet:	US \$100 per student

### 5. Fulbright scholars

US\$ 500 per student

### 6. Endeavour scholars

US\$ 1000 per student